

FOCB Board Meeting Minutes

September 8, 2025

7:15pm, Band room

1. Treasurer Report - Khamille
 - a. Bridge Pedal check from Bree - Tayler gave to Khamille before meeting
 - b. Report is up to date - all bills paid, except for Gary's end of yr gift
2. Student Liaison - Anika
3. 7:30 - Khamille and Anika left
4. Welcome - Laurel
 - a. Attendance: Laurel, Kris, Tayler, Lexine, Dave, Alexis, Sue, Heidi, Mary, Gary, Chenoa Knight, Brian
 - b. [August minutes](#) – Approved: Motion-Alexis, 2nd-Lexine
 - c. Absent: Bree
5. Director's Report– Gary ([see attached](#)).
 - a. Vote - FOCB pays \$300 per student for honor band (like WIBC). Approved: Motion-Dave, 2nd-Alexis
 - b. District board sign off for Pep Band on Sept 23rd. Hopeful for Pep band on 26th.
6. Upcoming events/Volunteer Coordinator -
 - a. ~~Fr, Sep 12 – 1st Pep band~~
 - b. Tu, Sep 16 - Playathon Kick off - Dave will coordinate w/ Khamille about setting up the GoFundMe link.
 - c. We, Sep 24, 5:30-6:30 - Back to School night. pep band
 - d. Fr, Sept 26, 5:00 - Pep band w/ 8th graders. Alexis will order and pick up Pizza. Yes to send out sign up.
 - i. ~80 8th graders + 135
7. Playathon: Fr, Oct 3, 4-9:30pm
 - a. Will there be uniform fitting during playathon? Yes (about 5 Volunteers needed)
 - b. Send out sign up for 9/15 newsletter
 - c. Is there a map of the volunteer hallway posts? Gary will get
 - d. Gary needs to redo schedule because of early end time 9:30pm. He will send new schedule to Bree. Good to have volunteers at least in band room til the end.
 - e. Email Alumni Association about event - Gary will give Dave a list
 - f. Benevity (employer match donation) info in Newsletter before playathon. Dave will ask Khamille about it.
 - g. Pres. Laurel: will record a 90sec blurb
 - h. No graphics from kids yet so Lexine will work on that this week.
8. Fundraising - Kris
 - a. Gave Hopscotch (in Denver) another try
 - b. Fall dining fundraisers: need to coordinate dates with other events - Gary will check
 - i. Pastathon-early Nov + May
 - ii. McMenamins-early March
 - iii. The Chomp is interested in a dine out. Heidi will reach out to them.
 - c. Pie Sales: Kim LeVelle has already been in touch with Willamette Pies and will coordinate this year.
9. Sponsorship -
 - a. Revise Sponsor Level perks <https://www.clevelandbandspdx.com/sponsorship/> to include Pianissimo Level in plain type in Newsletter and Website. Piano Level make bigger type than Pianissimo.
 - b. Thank you letters - Print out and send with certificate and window cling unless a frame is needed. Then mail out separately.
 - c. Play-a-thon donation Raffle prizes: raffle will be after playathon using some generator to select from all donors. Perhaps kids can make an instagram video to post.
 - i. Hopscotch - four tickets
 - ii. Elk Rock Yoga - gift card

- iii. Bhakti Yoga Movement Center - 5 class pack for in person or livestream classes
- iv. Birdie Time - \$85 gift card to golf and game simulator, up to 16 people for one hour
- v. KingPins - \$50 Arcade FunCard, good for all arcade games - Kris will talk to them about further support
- d. Sponsor updates
 - i. Good Dough is going to revisit after they attend a bread festival in September, will check in another time with Heirloom Ceramics and Hawthorne Market
 - ii. New piano sponsor - Charley Gee P.C. (attorney)
 - iii. Three new Pianissimo sponsors - Hammer & Hand, United Athletic Club, Green Drop Garage (was a past sponsor)
 - iv. Woodstock Tax renewed at Forte
 - v. Cultivate Wellness renewed at Piano
 - vi. Rebel Cricket Screen Printing- trade of apparel: Gary has it in the works and will find out the trade amount
 - vii. The Bee - \$50 donation. Decided to add \$50 in-kind donation. Covers a couple events for the newspaper - playathon and state :)
- e. September-October
 - i. Work to start fulfilling sponsor perks
 - 1. Decals: Work with Communications to generate design and order. Tayler will look for website. Lexine revised graphic. Website link included in sponsorship how to doc
 - 2. Certificates:
 - a. Print Certificates: Tayler
 - b. Order frames: Tayler
 - c. Ask prior sponsors if they want a new frame or just want to reuse old one.
 - 3. Website/Newsletter: Work with Communications to update/arrange graphics:
 - 4. Monthly Facebook Posts:
 - a. Begins in September
 - b. Mezzo Forte sponsors and higher
 - 5. Banners: Work with Communications to generate design and order
 - a. If the sponsor already has a banner, confirm whether they'd like to update it or not.
 - i. Senestraro is good with using previous banner
 - 6. Play-a-thon: Work with Communications/Play-a-thon coordinators to ensure sponsor graphics are updated for in-house and webcast.
 - ii. Ensure that banners are being displayed at home football games - when pep band is playing
 - ~~1. Fr, Sep 12 - 1st Pep band~~
 - 2. Fr, Sep 26 - Pep band
 - 3. Fr, Oct 17 - Pep band
 - 4. Fr, Oct 31 - Pep band

10. Communications - Lexine

- a. Reminder Lexine will be out last 2 weeks of Sept. Dave will cover the newsletter
- b. Attached Canva to mailChimp.
- c. Handbook access issues? Gary can also make a pdf to send out.

11. Recruiting -

- a. ~~Sponsorship~~, Fundraising, ~~Co-hospitality~~, Treasurer in training
- b. Vote: Co-hospitality Chenoa Knight and Sponsorship Brian Jones. Approved: Motion-Heidi, 2nd-Kris
- c. Jenny is also interested in Co-hospitality

12. Adjourned: 8:15pm

2025-26 next meetings @ school:	
Oct 6	Feb 2
Nov 3	Mar 9
Dec 1	Apr 13

Jan 5

May 4

Jun 1