

## FOCB Board Meeting Minutes

November 17, 2025

6:30pm, New Seasons Community Room on Woodstock Blvd.

1. Welcome - Laurel
  - a. October Minutes – Approved: Motion-Heidi, 2nd-Khamille
  - b. Attendance: Laurel, Kris, Khamille, Allison, Tayler, Kelly, Dave, Bree, Chenoa, Brian, Sue, Heidi, Mary, Anika
  - c. Absent: Alexis, Lexine, Gary
2. Director's Report– Gary ([see attached](#)).
  - a. Disney 2027
    - i. Other options: Seattle, SF, Las Vegas?
    - ii. Send out Parent Survey
      1. Inquire about costs for Disney - too much? Prefer something less costly?
      2. Disney every year or alternate between Disney and another option
3. Upcoming events/Volunteer Coordinator - Bree
  - a. Th, Dec 4, all-day, @Roosevelt - PIL JE Jazz band contest - no volunteers needed
  - b. Th, Dec 4, 5:45-6:30pm - Pep band, Bridging the Gap - 2 board members to set up table w/ trophies in cafeteria with other groups. Laurel, Kris, Mary, Annika or another student she will ask. Laurel will follow up w/ Gary.
  - c. Tu, Dec 9, 11am- 3pm, 4-8:30pm, The Chomp - Dine out/Dine in/Delivery from Chomp website
  - d. Tu, Dec 9, 7-8:30pm - Winter Concert
    - i. Bake Sale - Sue. Bree will make the sign up for baked goods and volunteers
  - e. Mo, Dec 22, Blitzen Band Blowout! - Annika - student holiday party
  - f. Th, Jan 8, 7-8:30pm - Winter Jazz Night (JE, JL) - Hospitality - cookies
  - g. Tu, Jan 13, 6:30-8pm - Future Warrior Concert (CB, WE) - Hospitality - cookies
  - h. We, Jan 14, 6-7:30pm - All City Honor Band Sectionals - nothing needed
4. Treasurer Report - Khamille
  - a. Several items already over budget due to catching up from last year
    - i. Uncategorized expenses will get sorted to other categories after report from pps
  - b. Please notify me by email in advance of any planned expenses over \$200
  - c. Pie fundraiser: Kimberley and Khamille will review students' revenue. Numbers are not final on budget
  - d. Annual audit: last one was done last summer.
    - i. Need Khamille and 2 other people to do this fiscal year. Maybe 1-2 hrs?
  - e. Insurance policy renewal fees due by 12/10/2025: \$435 (doubled from last year)
5. Student Liaison - Anika
  - a. Mo, Dec 22, Blitzen Band Blowout! - Annika - student holiday party
  - b. Halloween party was good - movie, karaoke,...
  - c. Kids excited for WIBC
  - d. Will ask students to volunteer for the Bridging the Gap table
6. Fundraising - Kris, Heidi
  - a. Pie Sales: recap
    - i. Less pies this year than before. There were lots of other groups doing this fundraiser. (sell chocolate? 😊)
    - ii. Potentially rethink pie fundraiser if the company can't commit to delivering closer to pick up time. This year was too early. (sell chocolate? 😊)
    - iii. Will need to recruit someone to shadow Kim late spring when she contacts pie co.
    - iv. Next year give parents a heads up about pie sales. Add a pdf of the order form to the newsletter.
  - b. Chipotle dine out recap: should be receiving a check - for \$354.78 by 12/3/25
  - c. Feb Pastathon replaced w/ Hopworks Brewery 2/2/26 4-9pm 10% all sales dine out, dine in, delivery from anyone
    - i. Heidi will check if the room is available for the board meeting that night
  - d. Car wash location: St Ignatius. Contact is on vacation - will check back
  - e. How to use donated gift cards:

- i. Por Que No GC suggestions:
    - 1. Use for food we buy, ex: lunch/dinner for coaches for WE retreat
    - 2. Annual door prize at Playathon
      - a. Laurel will make a list of businesses she contacted for sponsorship to add to the drive for next years reference
  - f. Venue ideas for Jazz night next year: Aladdin, Clinton Theater, Classical Ballet, Academy Theater fundraiser?
7. 7:27pm Khamille and Anika out
  8. Sponsorship - Laurel, Brian
    - a. Woodstock Tax -
      - i. Better logo. No response, will try again
    - b. November-December
      - i. Monthly Facebook posts
      - ii. Winter Concert
        1. Generate 8.5"x11" layout of sponsor logos for concert programs & send to Mr. Riler. (Tayler)
        2. Generate list of all sponsors to be included in the concert program & send to Mr. Riler.
        3. Ensure that Fortissimo sponsor banners are displayed
        4. Remind Mr. Riler to verbally acknowledge the Forte and Fortissimo sponsors
      - iii. Send out quarterly update and/or to coincide with upcoming public performances - invite them to the show!
  9. Communications - Lexine
    - a. Add FoCB is looking for a pie coordinator to shadow current coordinator
    - b. Update sponsor sidebar on website (see newsletter)
  10. Memorial Scholarship - discuss at next meeting - need Khamille and Lexine
  11. Housekeeping: Tayler
    - a. Will update contact info on sheets:
      - <https://docs.google.com/spreadsheets/d/1Q5iukCWWdlwZZi3vaAiuVSo9HNNunoRAFcsoYb4TZ5A/edit?pli=1&gid=0#gid=0>
    - b. Will add new members to group txt
    - c. Dave will add new members to the board group email
  12. Recruiting: Fundraising, pie coordinator
  13. Adjourned: 7:40

2025-26 next meetings @ school: Jan 5 Feb 2 @ Hopworks Brewery, 2944 SE Powell (TBD) Mar 9	Apr 13 May 4 Jun 1
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